

Joint venture companies



Job Title: Inventory Analyst

Reporting to: CP Planning and Procurement Manager

Location: Calgary

There's never been a better time to be working with LNG Canada.

Why? We are Canada's first liquified natural gas (LNG) export facility, underpinned by safety, continuous improvement, quality execution, ethics, and compliance. Our facility will provide the world with lower carbon, made-in B.C. LNG.

This is your opportunity to be part of history, in an environment that will challenge you to apply all your skills, and where you can learn with a diverse team of highly experienced industry professionals and mentors.

With gratitude and respect LNG Canada acknowledges our facility and will be operated in the traditional territory of the Haisla Nation. We also gratefully acknowledge the First Nations in our project area and along our shipping route.

LNG Canada maintains a healthy, respectful, and safe environment for all our employees, contractors, partners, and communities. Protecting our people, community and our operations is our top priority. We're proud to be the catalyst for a thriving new energy sector, which sets the benchmark for economically, environmentally, and socially responsible LNG production.

Our Vision: To be the leading LNG export company in British Columbia and the world.

Our Mission: To set the benchmark for economically, environmentally, and socially responsible LNG development in Canada.

Our Values: Respect, collaboration, integrity, and safety.

Come join the team making Canadian history!

About the Role

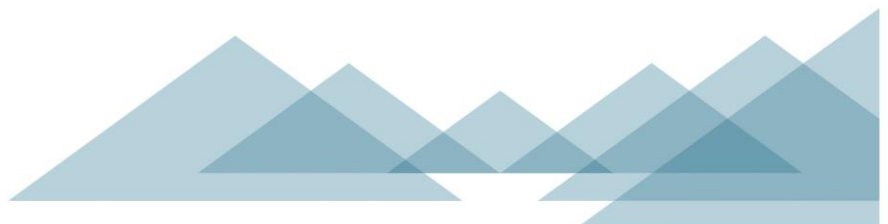
Reporting to the CP Planning and Procurement Manager, it is a key role that is responsible to lead inventory management in support of strengthening a world class supply chain to meet the business demand. The inventory analyst will be experienced in setting up, maintaining and improving an end-to-end inventory management strategy(ies) and processes for large scale process industry operations, industrial projects, shutdowns and turnarounds and has also planned for material storage, preservation and oversee the implementation. Know that parts management in support of plan maintenance is for circa 30,000 SKUs and over 70,000 Material Masters of and oil and gas facility.

To succeed with us in Contracting and Procurement department, we need your enthusiasm to:

- Demonstrate personal commitment to HSSE.
- Display a strong positive attitude to manage change and improvement in our processes, ways of working and our overall performance.
- Develop strong working relationships with your team, stakeholders to boost co-operation and a One Team approach.
- Use your ability to utilize flexible thinking with well-developed problem-solving skills.
- Courage to hold strong to views when challenged or challenging others.

Leadership Capabilities

- Excellent communication (verbal and written) and interpersonal skills that **inspire and energize** people and create a clear sense of direction and priorities with a ONE Team approach.
- Ability to **positively influence** people, effectively drive work processes and ensure compliance with policies.
- Ability to **drive execution** and stretch the performance of people with a wide range of capabilities.
- **Comfortable with change** and ambiguity such that informed decisions are made without undue delay.
- **Courage** to hold strong to views when challenging current practices to encourage exploration of new ideas that drive improvement, i.e., Digitization.
- Demonstrate a strong personal commitment to Diversity and Inclusion through **collaboration** across functional and cultural boundaries.



You will use your expertise to:

- Design, implement, improve and optimize the SAP MM (Materials Management) Plan
 - Perform both strategic and transactional inventory management for the LNGC – optimizing inventory across the operations.
 - Develop, implement, maintain and improve inventory work processes with a focus on continuous improvements
 - Develop, deploy and monitor inventory KPIs (Key Performance Indicators) and inventory performance against targets.
 - Provide early planning & input into the on-boarding approach for asset purchases- Share best practices cross-warehouse/country/business.
 - Identify MM continuous improvement initiatives at local / site level
 - Provide an interface between Material Management and Plant Maintenance to ensure the completeness and accuracy of BoM's (Bill of Materials).
 - Provide material visibility and assurance during planning, through work order release to work execution
 - Support the design and configuration of the Materials Management Module in SAP to deliver optimum flexibility and performance aligned with available/chosen supply chains
- Deliver Operational spare parts and BOM build support.
- Working collaboratively, complete Inventory Analyst reviews of spare parts and select optimum sparing levels for the supply chain, considering all elements and maintenance advisor input.
- Fully responsible for ensuring quality and accuracy of the material master for the plant.
- In collaboration with Discipline Engineers, develop and implement obsolescence plan for LNGC
- Prepare annual plan for inventory review and seek sign off from the business
- Surplus identification and take measures to prevent buildup of excess stock
- Develop implementation & maintenance of inventory work process improvements
- Implement and continuously improve inventory & disposal policy
- Develop performance dashboard of the inventory management area
- Following the LNGC's coding system, create and amend Material Master.
- Provide early planning and input into the on-boarding approach for the purchasing of a new asset from the MM perspective
- Review proposed spare parts / BOMs list to ensure that the MRD transfers are set up in LNGC systems correctly and stocking decisions are set up in line with current inventory philosophy
- Perform mass data uploads into SAP, as and when needed.
- Work with CP Lead/ Contract Engineers/ Contract Analyst to support Contract

Holder with fit-for-purpose MM support to embed MM excellence in contracts

- Provide advisory support to CP Lead and Contract Holder to identify areas of MM value leakage/ improvements from MM perspective.
- Serve as an interface with brownfield and expansion projects to integrate the new assets from maintenance and operational spares perspective.

To be successful, you will have:

A seasoned CP professional with good commercial skills and at least 6 years relevant experience in the oil and gas industry covering a combination of technical and analytical aspects of materials management in various engineering disciplines.

- Post Secondary education ideally with a Technical diploma, Contract and Procurement, or Business is required.
- Very strong analytical and critical thinking skills is a must.
- Demonstrated experience in inventory management for equipment and parts management in support of plan maintenance for circa 30,000 SKUs and over 70,000 Material Masters of and oil and gas facility comprising of spares and equipment in mechanical, electrical, instrumentation, rotating, piping material consumables and other categories.
- Demonstrated ability to read and understand technical documents (GA Drawing, P&ID, Datasheets) related to spares and equipment
- Very strong knowledge of Work Order and associated processes to drive progress in inventory management.
- Execution of key demand and inventory management activities, including planning and replenishment, demand forecasting, expediting, assurance, compliances and reporting, lead-time analysis and reduction.
- Demonstrated several years' experience and strong understanding of SAP-IM and SAP-MM to control warehouse operations modules.
- Demonstrated experience performing / coordinating periodic risk analysis with stakeholders (engineering, maintenance & procurement) stakeholders to effectively balance the plant reliability and associated costs to maintain the acceptable risk profile.



- Identify and implement opportunities to reduce working capital and periodically create or enhance awareness among stakeholders to continually improve upon the working capital engaged in the business.
- Using inventory work processes and systems, leading / contributing to annual inventory planning.
- Perform slow moving and dead inventory analysis to optimize the inventory and lead / coordinate the inventory disposal.
- Monitoring inventory KPIs and inventory performance against targets
- Identifying methods to optimize stock (i.e. surplus management)
- Understanding of MM and BoM creation / amendment / improvement best practices
- Liaising / implementing with the Business on inventory level and stocking strategy
- Managing and coaching stakeholders to create awareness on cost optimization initiatives.
- Managing customers and key stakeholders, i.e. WH Lead, Maintenance, CP
- Able to research and understand external benchmarks and best practices for safety and operations critical material Identifying opportunities for improved performance, competencies, and materials management excellence.
- Prior experience in maintenance or turnarounds planning / execution / scheduling. Field coordination experience is a preferred.
- Experience in setting up materials supply processes for mega operating plants and managing the project to asset transition.
- Strong and proven interpersonal, influencing & team-building skills, with particular emphasis on effective role-leadership in multicultural environment.
- Ability to manage multiple internal and external interfaces & stakeholders.

This role requires that you:



- **Be legally entitled to work in Canada (i.e., by way of Canadian citizenship, permanent residency, or valid work permit)**
- Regular cadence travel for several days overnight to Kitimat site about every 6 weeks
- This is a hybrid role, based in Calgary, working at The Bow, with expectation of 2 days in the office or as team norms require.

We Offer:

- A Comprehensive LNG Canada relocation package (if required)
- A full suite of benefits including a flexible Medical and Health plan.
- A Defined Contribution Pension plan with a matching program
- A competitive vacation offering to ensure a work life balance.

About Us:

LNG Canada is a joint venture comprised of Shell Canada Energy (40%) and affiliates of Petronas (25%) PetroChina (15%), Mitsubishi Corporation (15%) and Korea Gas Corporation (5%). The joint venture is building a liquefied natural gas (LNG) export facility in Kitimat, British Columbia.

LNG Canada sets out to be a company of choice for British Columbia and Canada. Safety, shared economic value, environmental performance and social performance are our highest priorities. We have partnered with governments, local communities, and First Nations to maximize shared value.

Do you have a desire to learn and become part of an organization with a supportive and collaborative culture? Concerned you don't meet every job requirement? Studies show diverse candidates are less likely to apply unless they feel they meet every single qualification. LNG Canada hires for character and trains for skill. We're dedicated to attracting a diverse and inclusive workforce, representing the communities in which we live and work. We encourage you to apply today.

