

Coastal Nations Fisheries LP
504 – 321 Water Street Vancouver,
BC V6B 1B8

Job title: Community Based Fisheries Coordinator

Primary location: Vancouver, BC

Position status: Full-time, Salaried

Salary Range: \$55-\$65,000 annually, depending on experience. A full benefits package will be provided after a 3-month probationary period.

Organization and Program Background

Coastal Nations Fisheries (CNF) is a transformative fishing company on the North Pacific Coast, co-owned by the Gitga'at, Gitxaala, Haida, Haízaqv, Kitasoo Xai'Xais, Nuxalk, Metlakatla and Wuikinuxv Nations.

CNF's mission is to support shareholder Nations in the revitalization and stewardship of community-based fisheries and the development of a thriving boat-to-table, Indigenous-owned and sustainably operated commercial fishing company.

Community Based Fisheries are distinct, small-boat, commercial fisheries based in, and operated by, the shareholder Nations. They are one of the economic opportunities of the Fisheries Resources Reconciliation Agreement (FRRRA) and are about supporting and revitalizing a thriving close-to-home, multi-species, small boat fleet made up of citizens of the shareholder Nations. Community Based Fisheries can also provide a steppingstone for those fish harvesters who wish to gradually work their way into the larger coastwide commercial fishing industry.

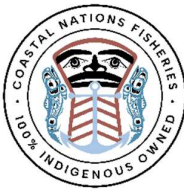
Position Overview

We are seeking an enthusiastic individual who has good communication, project coordination, and administrative skills. The ideal candidate will have some combination of experience working in and with rural and coastal Indigenous Nations and knowledge and/or background in fisheries, sustainable natural resource use and planning, business planning and/or community economic development. This position will provide the successful candidate with an exciting platform to learn and build program development skills. They will play a key support role to our Community Based Fisheries (CBF) Lead and the CBF technical team. This position will be a part of the CNF staff team, working together to deliver on the organization's mission and values.

Duties and Responsibilities

This position will play a critical coordination, planning, and administrative support role for deliverables within the CBF portfolio, including but not limited to:

- Working with Nations' CBF lead organizations as requested to support fish harvesters e.g. business planning, access to financing
- Assisting in fisheries research & policy relevant to CBF development
- Assisting in the delivery of the vessel and gear loan and grant program
- Supporting the technical team as needed in CBF pilot planning and implementation
- Supporting the CBF committees and working groups as needed, including workplan development, and planning and coordination of meetings



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- Supporting the CBF lead, technical team, and CBF subcommittees in the ongoing development of CBF reforms and research and development of workplan tasks as delegated e.g. community-based fisheries monitoring
- Supporting the CBF and Communications team in communications and relationship building including:
 - supporting preparation of communications materials,
 - participating in online or in person meetings with Nation representatives and staff, industry participants and organizations, and government representatives
- Managing data collections and databases to support CBFs, including annual commercial fisheries data, community information gathering through interviews and other data gathering and tracking
- Organizing CBF community and/or technical in person workshop(s) as needed
- Participating in CNF Board and staff meetings as required

Qualifications

- Mission-driven, with aligned values and a passion for CNF's vision and mission (see coastalnationsfisheries.ca)
- Experience working with BC Indigenous Nations
- Excellent communication and interpersonal skills including willingness to listen, learn and ask questions, and ability to produce clear and accessible written materials
- Ability to share accurate and relevant information with diverse audiences and contribute to a collaborative working environment
- Ability to work in complex cross-cultural environments including with diverse community organizations, governments, NGOs, and industry
- Self-motivated and able to work independently, showing good judgement and initiative, and ability to work collaboratively as part of a team
- Experience in writing reports and other documents for a wide variety of audiences
- Experience and proficiency working with Microsoft Office Suite specifically Excel, Word, PowerPoint
- Strong project coordination and administration skills including work planning, reporting and workload management – ability to plan, prioritize and coordinate multiple deliverables/deadlines
- Ability to travel

To Apply

Please submit your resume and cover letter to sandra@coastnationsfisheries.ca with "Coordinator, Community Based Fisheries" in the subject line. Please include at least 2 references and current (including email) contact information.

Application Deadline

Open until position is filled

We thank all applicants for their interest, however only those selected for an interview will be contacted.